

TACOLNESTON PARISH COUNCIL

PARISH CLERK: Sue Bunn. Tacolneston Recreation Centre, West Way, Tacolneston, Norwich.NR16 1BZ
Tel 07748 964493 Email: tacolneston-pc-clerk@outlook.com

**An Ordinary Meeting of Tacolneston Parish Council will be held Via ZOOM on
Tuesday 8th December 2020 at 7.00pm.
All councillors are summoned to attend.**

Zoom Meeting link.

<https://us02web.zoom.us/j/83168628942?pwd=V1AxcEg0RnJkcldhPdVJydzVKWWWhPUT09>

Meeting ID: 831 6862 8942

Passcode: 566032

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To consider accepting apologies for absence.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors and Tree Warden.
 - b) Members of the public to raise matters of concern.
4. To approve and sign the minutes of the ordinary parish council meeting held on the 17th November 2020.
5. Matters arising from previous meetings.
 - a) Village Sign Update.
 - b) Phone box adoption update.
 - c) Internet Banking Update.
 - d) Bank Signatories.
 - e) Trod Path.
6. Finances
 - a) To note current balances.
 - b) To receive the Budget Working Groups report and approve the budget for 2021/2022
 - c) Approve the following payments

| Payee | Detail | Nett | VAT | Gross |
|---------|---|---------|--------|---------|
| FM Bunn | Wages for Nov 2020 (bank transfer) | £285.25 | | £285.25 |
| FM Bunn | Expenses including home working and mileage | £25.35 | | £25.35 |
| Hestia | Servicing Heaters in | £295 | £59.00 | £354 |

TACOLNESTON PARISH COUNCIL

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|---------|-------------------|--|--|--|
| Heating | Recreation centre | | | |
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7. To Discuss Planning Applications Received and decide on action to be taken.
 - 7.1 To note the proposed date for public consultation for South Norfolk Councils Village Cluster Housing Allocation Plan (VCHAP).
8. To investigate more affordable insurance cover for the Parish Council and the Village Hall.
9. Highways Matters.
 - 9.1 Parking outside Pelican Row. Update.
10. Update from the Good Neighbour group.
11. Approve the signing of the contract from BT to adopt the Phone box.
12. Clerks report.
13. To adopt the Record Retention Policy.
14. To discuss and approve comment for the Standards Matter 2 Consultation in to Standards in Public Life.
15. Correspondence received.
16. To approve the specification for tendering for grass cutting services and set a time frame.
17. Public Participation.
18. To set the date and time of the next Parish Council meeting and accept items for the agenda.

Signed: *Sue Bunn*

Date: 2nd December 2020